

The Carroll County Economic Development Authority held its regular monthly meeting on Monday, November 2, 2020 at the Carroll County Governmental Complex in Hillsville.

Members present: Chairman Larry Edwards, Vice Chairman Richard Sowers, Ronnie Collins, Kaye Carter

Others: Cellell Dalton, Crystal Adams, Sandy West

## **CALL TO ORDER**

Mr. Edwards called the meeting to order and lead in the pledge.

Mr. Collins led in invocation.

## **MINUTES**

Mr. Sowers made a motion to approve the October 5, 2020 minutes.

Ms. Carter seconded the motion.

The motion passed with all members present signifying aye.

Mr. Collins made a motion to approve the October 22, 202 minutes.

Mr. Sowers seconded the motion.

The motion passed with all members present signifying aye.

## **PAYMENT OF INVOICES**

Ms. West presented all invoices to be paid.

Ms. Carter made a motion, seconded by Mr. Collins to pay invoices as submitted.

The motion passed with all members present signifying aye.

## **TREASURERS REPORT**

Mr. Sowers made a motion, seconded by Mr. Collins to approve the Treasurers Report as presented.

The motion passed with all members present signifying aye.

## **OLD BUSINESS**

### ***WOODLAWN SCHOOL PROJECT***

Mr. Dalton shared that we are meeting Thursday with the contractors. On March 14, 2018 the EDA passed a resolution to support the project and in that they authorized a rebate of building permit fees. It is around \$27,000 and Landmark will pay the fees and ask to be reimbursed. Hopefully by this time next year they will be complete with 51 apartments and about \$12 million investment. The resolution indicates that the EDA will

rebate the first three years taxes after they pay them. The EDA will in turn bill the Board of Supervisors for a three-year period.

### **SMALL BUSINESS GRANT APPLICATIONS**

Mr. Dalton stated that we met last week and talked about the applications. We had a considerable amount and there was an additional number that came in from the Town of Hillsville, which the Board has already provided per capita funding to the Town to take care of what is inside of the corporate limits.

Ms. Adams reviewed the applications and proposed amounts. The total amount proposed is \$344,591 and that does not include those that were located within the Town.

Mr. Dalton explained that we had very few applications and Crystal and staff hit the road and visited every part of the County to share about the program. They have done a great job at getting these out.

Ms. Adams explained that we have prepared a follow up application.

Mr. Dalton stated that we would like a motion to approve those maximum amounts and once they sign the contract we request that you approve Sandy and Mr. Edwards to sign the checks and get those out to these businesses.

Mr. Collins made a motion, seconded by Mr. Sowers to approve the proposed amount to be funded and that the appropriate signers can sign to send out.

Roll call certification as follows:

AYE: Kay Carter Richard Sowers  
Ronnie Collins

ABSTAIN: Larry Edwards

ABSENT: Mandi McCraw

### **EXECUTIVE DIRECTOR PROPOSAL**

Mr. Edwards explained we have a rough draft that I borrowed from several localities. Basically, this is just an outline of the duties for Executive Director. I propose that we review this, and you email me with changes and then we can present to the Board of Supervisors.

Mr. Dalton stated that Mr. Watson will be the County Administrator and I will continue as the Executive Director until next month or whenever this issue is solved. I will present this proposal as the Executive Director to the BOS.

Mr. Collins made a motion, seconded by Ms. Carter to present a proposal to the Board of Supervisors to hire an Executive Director up to 30 hours weekly who would report to the EDA Board and we would in turn report to the Board of Supervisors.

The motion passed with all members present signifying aye.

Mr. Dalton asked if we could put a timeline on when you would like this person hired and if the Board approves to authorize the Chairman to place the ad in the paper.

Mr. Collins made a motion, seconded by Mr. Sowers to advertise the position if the Board approves for 30 days and then proceed with hiring.

The motion passed with all members present signifying aye.

Mr. Sowers asked where we stand on Liddle Tykes.

Mr. Dalton replied we have not made much progress. I have requested two proposals. If you have any contacts with commercial appraisers, please let me know.

### **CLOSED SESSION – PURSUANT TO VIRGINIA CODE SECTION 2.2-3711**

Mr. Collins made a motion to enter Closed Session under Section 2.2-3711 A1.

Ms. Carter seconded the motion.

The motion passed with all members present signifying aye.

### **COME OUT OF CLOSED SESSION**

Mr. Collins made a motion, seconded by Mr. Sowers to come out of Closed Session.

The motion passed with all members present signifying aye.

### **CERTIFICATION OF CLOSED SESSION**

Mr. Edwards certified the following:

**WHEREAS**, the Carroll County Economic Development Authority convened a Closed Session this date pursuant to an affirmative recorded vote and on the motion to close the meeting in accordance with the Virginia Freedom of Information Act.

**WHEREAS**, Section 2.2-3711(D) of the Code of Virginia requires a certification by the Board of Supervisors that such Closed Session was conducted in conformity with Virginia law.

**NOW, THEREFORE, BE IT RESOLVED** that the Carroll County Economic Development Authority hereby certifies that, to the best of each member's knowledge, (l) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in

the Closed Session to which this certification applies, and (II) only such business matters as were identified in the motion by which this Closed Session was convened were heard, discussed, or considered in the meeting to which this certification applies.

Roll call certification as follows:

AYES: Larry Edwards  
Richard Sowers

Kay Carter  
Ronnie Collins

### **EDA EXECUTIVE DIRECTOR**

Mr. Collins made a motion, seconded by Ms. Carter in order to continue the work of the EDA and the interim of hiring a new County Administrator that we continue with Mr. Dalton as the Executive Director of the EDA of Carroll County until further notice.

The motion was passed with all members present signifying aye.

### **ADJOURNMENT**

Ms. Collins made a motion, seconded by Mr. Sowers to adjourn the meeting.

The motion passed with all members present signifying aye.

